

Regular Meeting Minutes
Salem Electric Board of Directors
25 July 2023 6:00 p.m.

1. CALL TO ORDER: The Salem Electric Board of Directors meeting was called to order at 5:59 p.m. by Vice-President Villery. Directors present: Jeff Anderson, Jan Bargen, Dave Bauer, Tim Klarr, John Taylor, Joe Van Meter, and Angie Villery. Staff members present: Tony Schacher, General Manager; Michele Adkins, Executive Coordinator; Heidi Hand, HR Coordinator. (A list of the members, employees, and guests in attendance is in the Supplemental Minutes Book.)
2. YOUTH TOUR REPORT: Carter Parent thanked the Board for the opportunity to participate in the youth tour and gave a presentation about his experience.
3. LEGISLATIVE REPORT: ORECA Deputy Executive Director Britni Davidson provided a summary of energy-related bills reviewed during the recent legislative session. She and Ted Case have been meeting with new legislators to introduce themselves and provide education about electric cooperatives.
4. APPEARANCE OF INTERESTED MEMBERS: A member asked if SE experienced any weather-related disruptions in power transmission from BPA this summer.
5. MEETING AGENDA: **MOTION** made by Van Meter, seconded by Bauer, and **carried unanimously** to approve the Meeting Agenda.
6. CONSENT CALENDAR: **MOTION** made by Bauer, seconded by Van Meter, and **carried unanimously** to approve the Consent Calendar with the removal of Item D – Financial Report, Item E – Engineering & Operations Report, and Item F – Member Services Report.
7. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR: Item D: Questions regarded inventory related to the downtown underground project, construction costs related to the fiber optic cable project, earthquake coverage listed on the Checks Written report, unbilled revenue, and recent vehicle purchases related to the reserve account. Item E: Question about the interruption report. Item F: Question about the beneficial electrification and distributed generation graphs. **MOTION** made by Van Meter, seconded by Bargen, and **carried unanimously** to approve Items D, E, and F.
8. ACTION/INFORMATION ITEMS:
Form 7 Review - Information: Greg Scharn, Accounting Supervisor, reviewed the format of the information on Form 7 used by CFC to create the annual Key Ratio Trend Analysis report, which is provided to the board in October.
Board Policies Index - Information: The board reviewed the list of policies proposed for this year's annual review. Staff will contact committee members to schedule a Board Policy Committee meeting.
9. MONTHLY REPORTS:
Department Updates: Member Services – VanillaDirect Pay is now available as a cash payment option. Members can access a barcode from their SmartHub mobile app, visit a participating location near them, and make an immediate cash payment to their account. Engineering & Operations – The line truck purchased earlier this year from the fleet and

materials reserve account has arrived and is being fitted with the required safety additions and tool bins. By procuring it ready-built, it saved a substantial amount of money and came with a new feature, a built-in crane.

Manager's Report: Schacher relayed a thank you from the Oregon Guatemala Project for SE's support to electrify a rural village. Schacher discussed a new City of Salem payroll tax that he testified against at a Salem City Council meeting and commented on a referendum to place it on the November ballot. Schacher discussed the BPA 2024 contract and stated that the final Record of Decision is expected to be announced this week, after which the Board Rate Committee will meet to review the financial needs of the cooperative and discuss a rate adjustment. He also informed the board that he was asked to run for the Federated Rural Electric Insurance Exchange Board. Schacher highlighted July employee service anniversaries.

Strategic Plan Quarterly Report: Schacher reviewed the strategic plan and provided a quarterly progress report of each strategic initiative.

Outside Meeting Reports: Villery is keeping the board updated with the state of the Lower Snake River Dams. Attendees of the recent ORECA mid-year meeting provided positive comments about the quality of the presentations and the venue.

10. APPEARANCE OF INTERESTED MEMBERS: A member commented on a list the state of Oregon recently published of entities delinquent in tax payments and inquired if SE had similar issues.
11. NEW BUSINESS/GOOD OF THE ORDER: Villery commented that Jim Anderson of Midstate Electric Cooperative is working with ORECA to develop a potential lineworker Oregon license plate to benefit the Legacy Immanuel Burn Unit. Klarr commented that he did not vote on energy-related issues with his role on the Polk County Planning Commission to avoid any appearance of conflict of interest.
12. EXECUTIVE SESSION: None.
13. ADJOURN: With no further business to come before the Board, the meeting adjourned at 7:53 p.m.

Dave Bauer, Secretary/Treasurer

Approved Pursuant to Board Action on
August 22, 2023

Jeff Anderson, President

SALEM ELECTRIC BOARD MEETING AGENDA
6:00 p.m. Tuesday July 25, 2023

1. CALL TO ORDER
2. NRECA YOUTH TOUR REPORT (Carter Parent, Delegate)
3. LEGISLATIVE REPORT (Britni Davidson, ORECA)
4. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
5. MEETING AGENDA (Approve)
6. CONSENT CALENDAR (Approve)
 - A. Minutes of Prior Meetings
 - June 27, 2023 Regular Meeting 1-3
 - B. Acceptance of new members (200)
 - C. Release of members no longer taking service (155)
 - D. Financial Report 4-16
 - E. Engineering & Operations Report 17-22
 - F. Member Services Report 23-26
 - G. Director Remuneration Forms 27-45
7. CONSIDERATION OF ITEMS REMOVED FROM CONSENT CALENDAR (Approve)
8. INFORMATION/ACTION ITEMS
 - Form 7 Review – Information (Scharn) 46-62
 - Board Policies Index for Annual Review – Information (Schacher) 63
9. MONTHLY REPORTS
 - Department Updates
 - Manager’s Report (Schacher)
 - Strategic Plan Quarterly Review (Schacher)
 - Outside Meetings Reports (Directors)
10. APPEARANCE OF INTERESTED MEMBERS (5 minutes per member)
11. NEW BUSINESS/GOOD OF THE ORDER
- 12. EXECUTIVE SESSION**
13. ADJOURN (Next Meeting: August 22, 2023, 6:00 p.m. For upcoming agenda items, refer to the Annual Agenda Items Calendar on Call to Order (Documents, Board Meeting General).